

Hyperion Planning Key User

Target audience:

This course is designed for users who need to access budgetary information for analysis purposes and also for users who have responsibility for some data input.

Prerequisites:

Working knowledge of Microsoft Excel.

Training location:

Oude Oeverstraat 120
6811 JZ Arnhem
026-2020109 / 06-23172326

Duration:

2 days

Course times:

Training starts at 9.30 am until 4.30 pm.
From 9.00 am onwards, you are welcome at our training facility for tea, coffee and refreshments.

Language:

Dutch or English

Other:

Lunch will be provided by iNovasion.
Every attendee will receive the necessary training materials and a laptop with the necessary software and applications will be ready for training.

Hyperion Planning Classroom Courses:

Hyperion Planning: Administrator (4 days)
Hyperion Planning: Key User (2 days)
Hyperion Planning Reporting (2 days)

Please contact us to find out more about [iNovasion](#) and how we can add value to your new or existing deployment with Hyperion Planning.

Course agenda:

Introduction
Navigation
Planning User Roles
Planning Interface
Hyperion Workspace
Logging into Hyperion Workspace
Opening Planning Applications
Period, Year, Scenario & Versions
Entities and Accounts
Currencies and Exchange Rates
Loading Data
Data Forms
Entering and Adjusting Data
The Budget Review Cycle
Text and Date Members
SmartView for Office
Calculating Data with Business Rules
Process Management
Task Lists
Running Reports



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